
AMIGOS

Wyoming Library Association

ASSOCIATION MANAGEMENT REPORT TO THE WLA BOARD

September Oct 11th 2022

Activities and assistance provided since last board meeting:

- Created, printed, collated, and mailed conference name badges and event tickets
- Submitted all financial documents requested for WLA audit
- Sent conference attendee contact info opt-in report to conference vendors
- Met with audit team for final review of materials 9/16/2022
- Met with conference planner to discuss conference financials 9/16/2022

Ongoing processing September 2022:

General inquiries answered: 10

Financial transactions processed: 158

Membership assistance given: 1

Event support given: 19

Reports run: 32