

# WYOMING LIBRARY ASSOCIATION SECTION OF SCHOOL LIBRARY MEDIA PERSONNEL

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Revised Spring 2007

## ARTICLE I NAME

### Sec. 1.

The name of this body shall be the Wyoming Library Association Section of School Library Media Personnel, here after referred to as SSLMP.

## ARTICLE II-PURPOSE

### Sec. 1.

The general purpose of the SSLMP shall be to improve the quality of learning both formal and informal educational settings.

### Sec. 2. To support school library media personnel via the following objectives:

1. To foster the development of adequate standards to promote the effective use of the school library media center.
2. To share and disseminate information, techniques and standards in regard to educational media.
3. To inform the state leadership of the importance of school libraries to the educational mission.
4. To establish and maintain channels of communication by which the organization can keep the profession and the public informed.
5. To stimulate and encourage the use of communication technologies throughout the state of Wyoming.
6. To assist administrators, managers and others responsible for planning efficient uses of communication technologies and materials in schools and libraries.
7. To encourage research on a state wide basis to determine current practices and trends and to explore new methods and techniques.
8. To assist the State Department of Education and State government in the formulation of professional policies, standards, and practices in educational communications and technologies.
9. To maintain contact with agencies who are interested in educational communication and technology as well as establish effective cooperation with the educational communications industry.

## **ARTICLE III. A MEMBERSHIP**

### **Sec. 1.**

Any person or institution engaged or interested in school library media centers and communications technologies may become a member of the Section upon the payment of dues provided for in the By-Laws of the Wyoming Library Association and qualifies in a membership classification as defined in the Constitution of the Association.

## **ARTICLE IV. OFFICERS**

### **Sec. 1.**

Officers of the SSLMP shall be a Chair, Chair Elect, and Secretary. The Chair and Chair Elect shall serve a one year term, with the Chair Elect elected annually, while the Secretary shall be elected for a term of two years. The office of Chair shall be filled each year by the advancement of the Chair Elect. The immediate past Chair shall serve in an ex-officio capacity. These officers constitute the Section's executive board. They shall assume the administration of the affairs of the Section immediately following the annual business meeting of the Wyoming Library Association. Both the incoming and outgoing Section Chair are to attend the closing WLA Executive Board meeting at Conference.

### **Sec. 2.**

The Chair shall preside at all meetings of the Section and the Section officers. He/She will serve as an ex-officio member of all Section committees. He/She shall serve as a member of the Executive Board of the Wyoming Library Association. The Chair shall maintain affiliations with the American Association of School Libraries (AASL) via the American Library Association, and/or Association for Educational Communication and Technology (AECT) by maintaining a current membership. The Chair is entitled to have his/her membership in these two organizations (AASL and AECT) paid for at the discretion of the Section's executive board.

### **Sec. 3.**

The Chair Elect shall preside at all meetings of the Section and Section officers in the absence of the Chair. He/She shall attend the Wyoming Library Association Executive Board meeting in the absence of the Chair. The Chair Elect shall be encouraged to maintain affiliations with the American Association of School Libraries (AASL) via the American Library Association, and/or the Association for Educational Communication and Technology (AECT) by maintaining a current membership. The Chair Elect or appointee is the liaison for the WLA Conference Committee. He/She is responsible for gathering proposals from the Section and submitting them to the Conference Committee.

### **Sec. 4.**

The Secretary shall keep the minutes of all meetings of the Section and the section officers. He/She shall also maintain a list of the members of the Section, their addresses and positions. He/She shall tabulate ballots and maintain election records.

### **Sec. 5.**

The terms of residency for officers shall be in accordance with the WLA By-Laws, namely:

1. All SSLMP officers will reside within the State of Wyoming.
2. Termination of residency constitutes termination of office.

### **Sec. 6.**

Provisions in the event of an office vacancy are as follows:

1. The Chair Elect shall automatically assume the Chair's position for the balance of the un-expired term and remain in office for the balance of his/her elected term.
2. Vacancies left by the Chair Elect or Secretary shall be filled by appointment by the Chair until the next general section meeting.

### **Sec. 7.**

Nominations and Elections

1. All members of the SSLMP may participate in the elections of SSLMP officers.
2. The election of office shall take place by mailed ballot one month prior to the annual meeting of the SSLMP.
3. The past Chair shall chair the Nominations and Election Committee and in accordance with WLA By-Laws the committee will make available not later than two months before the annual meeting a list of candidates accompanied by their photographs, brief biographies, and goals statements.
4. Nominations are made at the spring meeting. A minimum of one candidate is required for office. A member's consent must be obtained before his/her name can be placed in the nomination report submitted at the annual meeting.

## **ARTICLE V – MEETINGS**

### **Sec. 1.**

The Chair Elect shall contact the WLA Conference Committee regarding the time and place for the annual meeting of the SSLMP (sometime during Conference) as well as provide guidance for the best times to schedule SSLMP Conference programs. (The annual meeting of the SSLMP shall be held at a time and place determined by the Wyoming Library Association. The Chair Elect--while working with the Conference Committee--shall request a time-slot for the meeting sometime during the last two days of Conference.)

### **Sec. 2.**

The time and place of other meetings shall be determined by the SSLMP Executive Board.

### **Sec. 3.**

Members in attendance at meetings of the SSLMP shall constitute a quorum.

### **Sec. 4.**

The Executive Board shall meet on the call of the Chair. A meeting may also be called on the written request by a least two members of the SSLMP Executive Board.

### **Sec. 5.**

The Executive Board shall meet at least two times per year.

## **ARTICLE VI. COMMITTEES**

### **Sec. 1.**

The Chair shall appoint members to serve on such committees as the SSLMP Executive Board shall authorize. Standing committees shall include provisions for a Fund Raising Chairman and a Workshop Organizer.

### **Sec. 2.**

Members of the SSLMP shall be represented in proportion to the membership and legitimate interest in the following standing committees of the WLA: Legislative, Awards, Continuing Education, Indian Paintbrush, Soaring Eagle, Financial Audit, and the Constitution and the By-Laws Committees.

### **Sec. 3.**

The Information Power committee is responsible for initiating and promoting educational opportunities for SSLMP membership. The chair of this committee is appointed by the section chair.

## **ARTICLE VII - FINANCES**

### **Sec. 1**

The amount of annual dues shall be in accordance with the dues structure of the WLA. and as provided in the WLA By-Laws the Section reserves the right to levy section dues.

### **Sec. 2.**

The membership year shall be determined by the Executive Board of WLA.

### **Sec. 3.**

Funds for financing the activities of the Section may be obtained from the central treasury of the Wyoming Library Association.

### **Sec. 4.**

The request for annual financial support for the Section is to be submitted by the officers and is to be subject to review and approval of the Wyoming Library Association Executive Board.

### **Sec. 5.**

All use of Section funds must be approved by the Executive Board of the SSLMP.

### **Sec. 6.**

Section finances shall be handled by the executive Secretary of the Wyoming Library Association.

## **ARTICLE VIII - PUBLICATIONS**

### **Sec. 1.**

The SSLMP shall rely on the WLA Newsletter whenever possible but will not be limited to that publication when non-member school librarians need to be informed. An SSLMP electronic mailing list and wiki will be utilized as the Executive Board deems necessary. The Chair shall appoint the Editor or Editors as needed.

## **ARTICLE IX - AMENDMENT OF THE BY-LAWS**

### **Sec. 1.**

Proposals for amending the by-laws may be originated in the SSLMP Executive Board or by petition to the Executive Board signed by not less than twenty percent of the membership. After validating the signatures on the petition, the Executive Board shall take the necessary steps to present the proposed amendment to a vote by the membership at the next annual meeting.

### **Sec. 2.**

In all cases the proposed amendment must be submitted to the Chair at least two months prior to any annual meeting. At least one month prior to such annual meeting the membership shall be informed of the amendment with an explanation of the reasons for its implementation. Sec. 3. An amendment shall become effective when it has been approved by no less than two-thirds of those members who have returned their mailed ballots.

## **ARTICLE X - DISSOLUTION OF THE SECTION**

### **Sec. 1.**

The Section may be dissolved by the action of the members of the Wyoming Library Association at an annual business meeting upon the recommendation of the Executive Board, when notice has been given prior to the meeting, or by the Section itself which shall notify the Executive Board of this action.

*(Rev. 4-20-2007)*